



*One of India's leading producers of fertilizers and industrial chemicals,*

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees' capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

### **JOB DESCRIPTION**

**Designation:** MANAGER

**Function:** Environment

**Location:** DAHEJ

**Sector:** MANUFACTURING

**Purpose of the Job:** Officer – Environment Officer FOR DAHEJ SITE

**Overview/ Responsibilities:** As an Environment Officer, you will be expected to:

| <b>Key Accountabilities for the position</b>  | <b>Major Tasks for the position</b>   |
|---|---|
| <ul style="list-style-type: none"><li>Statutory compliance related to Environment.</li></ul>      | <ul style="list-style-type: none"><li>To identify and check the applicability of legal requirements and maintain the compliance records.</li></ul>  |
|   | <ul style="list-style-type: none"><li>To establish and maintain liaising with Government Bodies (GPCB, GIDC, CFO, CCoE etc.) while submitting returns / forms as per requirement.</li></ul>   |
| <ul style="list-style-type: none"><li>Co-ordination (Internal/ External) related to EHS</li></ul> | <ul style="list-style-type: none"><li>To co-ordinate :-</li><li>Various in house / external EHS training and awareness programmes.</li><li>Central and Zonal EHS committee meetings.</li><li>EHS internal and external audit.</li><li>Various EHS campaigns and events to involve and increase awareness among employees.</li><li>Various competitions at State and National levels organized by various institutions to participate.</li><li>Emergency planning and preparedness within the organisation and to the MARG team and Government authorities.</li><li>Attend the outside emergency calls as per requirement.</li></ul> |

***"We believe together we can achieve excellence! "***



|   |  |
|---|--|
| <ul style="list-style-type: none"> <li>Effective implementation of EHS system and practices</li> </ul>  | <ul style="list-style-type: none"> <li>Advise the top management on :-</li> <li>Implementation of gaps emerging out during audit &amp; inspection and risk assessment for ensuring system compliance.</li> <li>Implementation of corrective and preventive actions of accident, incident &amp; near-miss investigation.</li> <li>Maintenance of EHS equipment as per planner to ensure the reliability and availability during the requirement.</li> <li>Performance of ETP &amp; other environmental parameters to ensure that effluent parameters &amp; other environmental parameters are as per the GPCB norms. <ul style="list-style-type: none"> <li>Carry out the surprise audit, inspections and surveys to monitor the EHS system effectiveness.</li> </ul> </li> </ul> |
| <ul style="list-style-type: none"> <li>Training and Development</li> </ul>  | <ul style="list-style-type: none"> <li>Prepare Succession plan.</li> <li>To implement various EHS tools &amp; techniques for best in class EHS culture.</li> <li>Implementation of ISO 14001 &amp; OHSAS 18001 by establishing documentation, identifying areas of improvement &amp; preparing management programme, facilitating training &amp; conducting audit and closing Ncs.</li> </ul>  |
| <ul style="list-style-type: none"> <li>Educational qualifications</li> </ul>  | <ul style="list-style-type: none"> <li>Total years of experience</li> </ul>  |
| <ul style="list-style-type: none"> <li>B.E (Fire) / B.E. (Chemical / Mechanical) / M.Sc. (Environment) and Post Graduate Diploma in Industrial Safety.</li> </ul>                   | <ul style="list-style-type: none"> <li>Minimum 6-8 Years of experience in Safety.</li> </ul>   |
| <b>Technical /functional expertise:</b>   |  |
| <ul style="list-style-type: none"> <li>Knowledge of Statutory provisions regarding EHS &amp; Fire</li> <li>Strong analysis skills.</li> <li>Exposure in chemical safety.</li> </ul> |  |
| <b>Behavioural Competencies (List only 3- 5 specific behavioural competencies)</b>  |  |
| <ul style="list-style-type: none"> <li>Good listener.</li> <li>Ability to develop inter personal relations.</li> <li>Decision making.</li> <li>Leadership qualities.</li> </ul>     |  |
| <b>Personality (List only 3- 5 specific personality characteristics)</b>  |  |
| <ul style="list-style-type: none"> <li>High level of patience,</li> <li>Co-Ordination,</li> <li>High level of concentration</li> </ul>  |  |

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